



UNION STATION SAFETY PROCEDURES

SECURITY: 816-221-5559

**Union Station Security is staffed 24 hours a day, 7 days a week.
In case of emergency, call Security at 816-221-5559.**

- ◆ **Fire and Other Building Emergency Evacuation Procedure**
Exit the nearest fire exit and proceed to your school bus parked in the gravel lot in Union Station's West Yards parking lot, unless otherwise directed by the Union Station Staff or security officers. This allows school leaders to take immediate head counts.
- ◆ **Severe Weather Emergency Procedure**
Union Station staff and security will direct visitors to Union Station's interior lower level away from all windows. If you are in a theater, you will be directed to stay in the theater.
- ◆ **Lost Child**
Notify security or a Science City staff member immediately. We suggest the Periodic Table Café as a central meeting point in case anyone gets separated from the school group.
- ◆ **How to spot a Security Officer**
Union Station security officers always wear a white shirt with the Union Station emblem and black pants. The officers also carry a 2-way radio. Generally, there is an officer available "under the clock" in Grand Hall. The Information Booth in Grand Hall can contact Security directly.
- ◆ **Location of Security Central Dispatch**
Union Station Security Central Dispatch is located on the lower level Theater District, through the double doors between City Stage and Zephyr Room.
- ◆ **Lost and found Items**
Small items are kept at the Information Booth located in Grand Hall on the main level of Union Station. If you lose an item of value, such as a wallet, purse or jewelry, find a security officer (most always can be found "under the clock" in Grand Hall) who will escort you to the Central Dispatch office on the Theater District level.

**Surveillance cameras are positioned throughout Union Station.
Generally, there are four to six patrol officers in the building.**